Volunteer Application

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| Name: | |
| **Address:** | |
| Telephone No: | Mobile No: |
| Email: | |
| Next of Kin Name:  Emergency Contact No  (If unsure about this, please speak to the volunteer coordinator) | |
| Age: *please indicate*  Under 25 25 – 40 40 – 55 55 – 70 Over 70 | |
| Status: *please indicate*  Retired Full-Time Part-Time Job Seeker in Education Carer  Other: *please specify* | |
| Do you have any support or health needs that we may need to know about? | |
| Volunteer Interest: Other than Forres Online are there any other volunteering interests you have?  Forres Online Befriending Admin/Office Duties Coffee Mornings & Events  Other: *please specify* | |

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Date Received:   
Assigned Staff Member:

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| What would you like to gain from volunteering with Forres Online? |

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| Your Skills *please tick your skill level for each digital item* | Confident and can help others | Confident and not yet able to help others | In need of training to be able to help others |
| Windows Laptop |  |  |  |
| Android Tablet |  |  |  |
| Apple iPad |  |  |  |
| Android Smart Phone |  |  |  |
| Apple iPhone |  |  |  |
| Mobile Phones |  |  |  |

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| **Please tell us about any digital experience you have and any other information relevant to volunteering with Forres Online:** |

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| --- | --- | --- | --- | --- | --- | --- |
| Your Availability *please indicate* | | | | | | |
| Monday | Morning |  | Afternoon |  | Evening |  |
| Tuesday | Morning |  | Afternoon |  | Evening |  |
| Wednesday | Morning |  | Afternoon |  | Evening |  |
| Thursday | Morning |  | Afternoon |  | Evening |  |
| Friday | Morning |  | Afternoon |  | Evening |  |
| Saturday | Morning |  | Afternoon |  | Evening |  |

**References**Please give the details of two referees who know you well. This may be a previous or current employer, neighbour, head teacher or from a previous volunteering project. Please note that a referee should not be a relative.

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| **Name** | **Relationship to Referee** | **Address** | **Email** |
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Confidentiality

As part of the Volunteer Support and Management process, FACT staff may discuss with you your progress or ways to support you. We may speak to third parties about your progress or to offer further support if needed and appropriate. This will be treated in the strictest of confidence (e.g. school pupil discussion with teacher, job seeker discussion with support advisor)

Please tick here to agree 

Photo Consent

I hereby give permission for photographs or film to be taken of me whilst volunteering with FACT and authorise these to be used on promotional material, social media and the FACT website if required.

Please tick here to agree 

PVG

The policy of FACT is to have all staff and volunteers signed up to be members of the Protection of Vulnerable Groups Scheme. There will be not cost incurred to you to join the scheme.   
Please tick here to agree 

**Agreement**

Please sign to confirm that the details contained in this form are accurate and correct to the best of your knowledge.

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| *Volunteer Signature* | *Date* |

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| **PVG Scheme**  Application Sent: \_\_\_/\_\_\_/\_\_\_ Certificate Received: \_\_\_\_/\_\_\_\_/\_\_\_\_  Letter to volunteer: \_\_\_\_/\_\_\_\_/\_\_\_\_  Approve / Decline / Query  Notes:  **Volunteer Support Manager**  Name of Assigned Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Review Dates (every three months):**  **Notes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |